



රාජ්‍ය පරිපාලන, පළාත් සභා සහ පළාත් පාලන ආයතන

பொது நிர்வாக, மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு

Ministry of Public Administration, Provincial Councils and Local Government

සිවිල් කටයුතු අංශය
உள்ளாட்சித்துறைகள் பிரிவு
Home Affairs Division

"නිල මැදුර", අල්විගල මාවත, කොළඹ 05.
"நில மெதுர்", எல்விதிகல மாவத்தை, கொழும்பு 05
"Nila Madura", Elvitigala Mawatha, Colombo 05.

TP : +94 112 050 450
Fax : +94 112 369 971
Email: info@moha.gov.lk
Web : www.moha.gov.lk

මගේ අංකය }
எனது இல }
My No

HA/F/PRO/05/TONER/2025

ඔබේ අංකය }
உமது இல }
Your No

දිනය } 09.10.2025
திகதி }
Date

The Manager,
Ewis Peripherals (pvt) Ltd
142, Yathama Building,
Colombo 03.
Dear Sir,

Quotation for Toners

You are kindly informed to submit quotation for below mention items for Secretary, Home Affairs Division, Ministry Of Public Administration, Provincial Council and Local Government.

No	Description	Qty	No of Copied 5% yield	Unit Price Without VAT (Rs.)	VAT (Rs.)	Total Unit Price without VAT (Rs.)	Total Amount without VAT (Rs.)	Total Amount with VAT (Rs.)
1	Toner – Pantum TL 410	1						

02. Please offer only the price of original toners, I kindly inform you that if the toners provided is found to be duplicated after the IT department check, there is no responsibility for the same.

03. Submit proof of confirmation that the seller is an authorized agent.

04. Please submit your quotation submit to Procurement Branch, 16th Floor, Home Affairs Division, "Nila Madura", Elvitigala Mawatha, Colombo 05.)

05. For further clarification you can contact under mentioned officer in this Ministry.

Accountant (Procurement) - K.W.A.S.Lakmali

Email address - procurement.ha@gmail.com

T.P. - 011-2050412

06. Please be informed that payment will only be made if toners of the specified standard has been supplied.

Yours faithfully,

K.W.A.S.Lakmali

Accountant (Procurement) –Home Affairs Division

Ministry Of Public Administration, Provincial Councils and Local Government.